



Criteria for Directed Study

1. Only courses listed in the *Academic Catalog* can be taken as a Directed Study.
2. Only full-time faculty can teach a Directed Study course.
3. No General Education Labs can be taken as a Directed Study.

Student Information: Please complete form in blue or black ink

Student ID _____

Legal Last Name _____

Legal First Name _____

Phone Number _____

Current Program/Program of Interest _____

Trimester

Year

Fall ☐

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Spring ☐

Summer ☐

Course Name _____

Course Number _____

Credit Hours _____

Reason for Request: (To be completed by Student)

Student's Signature: _____

Date: _____

Advisor's Signature: _____

Date: _____

Instructor Comments

☐ Approved

☐ Denied

Instructor's Signature: _____

Date: _____

Department Chair Comments

☐ Approved

☐ Denied

Department Chair's Signature: _____

Date: _____

Academic Administration Comments

☐ Approved

☐ Denied

Academic Administration Signature: _____

Date: _____

Financial Aid Signature: _____

Date: _____

Business Office Signature: _____

Date: _____

Office of the Registrar Signature: _____

Date: _____