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| **Applicant:**       |  **IRBNet #:**       |
| **Phone:**       | **Email:**       |
| **Project Title:**       |

**Instructions:**

* Review the [**“Investigator Guidance: Quality Improvement & Quality Assessment.”**](https://www.adventhealthresearchinstitute.com/sites/default/files/2019-08/HRP-820%20INVESTIGATOR%20GUIDANCE%20-%20Quality%20Improvement%20and%20Quality%20Assessment%20%28QIQA%29.pdf)
* Complete this form to request written determination from the IRB on whether this project is QI/QA or research.
* Submit completed form and supporting documentation via IRBNet.

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| Are the data or specimens studied as part of this project obtained in a systematic manner? | Yes [ ]  | No [ ]  |
| Is the intent of this project to contribute to “generalizable knowledge” – that is, information that is widely and universally applicable? | Yes [ ]  | No [ ]  |
| ***If appropriate, defend your reasoning that this project fits the definition of Quality Improvement / Quality Assessment:***       |
| ***Project Aims***1. Please indicate why the project is being performed e.g. to assess an existing program’s quality, test a hypothesis, etc.
2. What are the specific aims/goals of the project?

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| ***Background and Significance***1. What observations or prior scientific findings serve as the basis for this project?
2. Why is it important to conduct the project?
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| ***Project Design and Methods***1. How will the project be conducted?
2. How will results be analyzed?
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| ***Include any additional supporting documents for IRB review.*** |