

Student Information: Please complete form in blue or black ink. Form must be completed with all required signatures and then sent to the Financial Aid department. All portions of this form must be completed before it can be processed by the Office of the Registrar.

 Legal Last Name Legal First Name Student ID Current Program/Program of Interest

 Today's Date International Student
 Yes No F1 Status

I AM WITHDRAWING FROM: Professional Program AHU All Classes this Trimester Some Classes this Trimester

I AM DISMISSED FROM: Professional Program AHU

Please be aware that your @my.ahu.edu email and all associated Microsoft 365 services will be deactivated if you are withdrawing/dismisssed from AHU.

DROP COURSES: Please fill in all the courses you are dropping						FOR OFFICE USE ONLY	
Course Prefix & Number	Section	Course Title	Credit Hours	Last Date Attended	Instructor Signature (On-campus ONLY)	Refund %	Grade

REASON:

Personal Illness Family Illness Family Obligation
 Work Schedule Work Pressure Citizenship
 Financial Academic Relocation
 Other (please explain): _____

RETURNING:

This trimester
 Next Trimester
 Not Returning
 Other: When returning: _____

Courses still attending this trimester: _____

Are you receiving financial aid? Yes No **If yes:** If you are receiving a Federal Stafford Loan and drop below 4 credit hours for graduate students or 6 credit hours for undergraduate students, you must complete exit loan counseling at <https://studentloans.gov> and click on Log In. A student who receives federal aid and withdraws could have his aid adjusted, based on the amount of time the student was enrolled. A student must make Satisfactory Academic Progress to continue receiving financial aid. For questions or additional information, please contact the Financial Aid Department.

Your Grade is based on the date the withdrawal form is received and signed by your academic advisor. If you stop attending a course and do not submit the form by the deadline, you will receive a WF for that course. [Drop/Withdrawal Policy](#)

Matriculation fee will be refunded if a student receives 100% tuition refund on ALL classes for the trimester. Refund is based on the date the withdrawal form is received by AHU. [Refund policy](#):

ALL SIGNATURES ARE REQUIRED WHERE APPLICABLE	
Student:	Date:
Student Experience Manager/Academic Advisor:	Date:
Financial Aid Advisor:	Date:
Program Chair/ VP Student Services: <small>(If withdrawing from Professional Program or citizenship issues)</small>	Date:
International Student Advisor: <small>(If student is in F-1 Status)</small>	Date:
Office of the Registrar:	Date:
Business Office	Date: