

- Instructions:**
1. Consult with your faculty advisor regarding the request.
 2. Complete the student section.
 3. Submit the form by email (AHU.registrar@ahu.edu) to the Office of the Registrar for processing.
 4. You will be notified of the final decision and any further instructions via your *Conclusive Communicator* message board.

SECTION A: Contact Information

Legal Last Name

Legal First Name

Student ID

Phone Number

E-mail Address

Current Program/Program of Interest

SECTION B: Reason for Petition for Academic Exemption (Please attach any additional information)

Student's Signature: _____

Date: _____

SECTION C: Office of the Registrar

Office of the Registrar's Signature: _____

Date: _____

SECTION D: Department Recommendation

Approved

Denied

Authorized Department Personnel's Signature: _____

Date: _____