**Scientific Review Committee**

**Quality Assessment/Quality Improvement/Evidence Based Practice Evaluation Rubric**

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| **DATE** |  |
| **PROJECT TRACKING NUMBER** |  |
| **PROJECT TITLE** |  |
| **PRINCIPAL INVESTIGATOR** |  |

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| **ITEMS** | **ASSESSMENT**  **0-Not met**  **1-Partially met**  **2-Met** | **COMMENTS** |
| **Problem Identification/Statement/Background**  *Problem is contextualized using evidence. Evidence may include mandates, guidelines, local gaps in care, and standards.*  *Background and current situation clearly stated. Gap in performance driving project clearly identified. Population of interested is identified.* |  |  |
| **Project Objectives/Aims/SMART Objectives**  *Develops an Aim statement using SMART criteria (specific, measurable, achievable, relevant, time bound). Aim should clearly support the project for implementing evidence into clinical practice and not to produce new knowledge.* |  |  |
| **Stakeholders**  *Stakeholders are explicitly identified, evidence of multidisciplinary engagement appropriate to scope and aims* |  |  |
| **Project Design/Change/Implementation plan**  *Systems change or other robust intervention, utilizes an accepted methodology.*  *Implementation plan clearly defined.* |  |  |
| **Data Collection Plan/Timeline**  *Identifies outcome and/or process measures. Describe how data will be identified, who is involved with data collection and what data to be obtained. Describe where this information is found and how it will be extracted.*  *Discuss the timeline associated with the project.* |  |  |
| **Data Analysis Plan**  *Description of the statistical plan used to address the objectives of the study.* |  |  |
| **Ethical Considerations/Limitations**  *Describe any ethical considerations for the project and how they will be addressed. Limits to the generalizability of work, factors that may affect validity of measures etc.* |  |  |
| **Dissemination/Publication Plan**  *Describe the plan for dissemination of the results (conference, journal publication etc.).* | Not scored |  |
| **SCORE** |  |  |

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| **DESCISION** | **SCORE** |
| **Approved as submitted** | * **14** |
| **Approved with recommendation(s)** | **9-13** |
| **Approved pending required change(s)** | **4-8** |
| **Change(s) required for resubmission** | **0 - 3** |

If the proposal scores in this range but is missing a section (without appropriate explanation) or has a section of poor quality (0), the proposal will automatically be rated as “approved pending required change(s).”

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| **GENERAL COMMENTS** |
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